

July 14, 2010

To whom it may concern,

The letter is my personal recommendation for Dan Nolan. Not only was Dan a pleasure to work with, he was also willing to take on any assignment.

During his time at MGT, Dan was successful in making many of our processes more efficient and effective. For instance, he took charge and developed and organized a cohesive database for our past and current projects. Dan also developed the quality control plan which is still adhered to and has been instrumental in many successful projects.

Although Dan was an asset for his project management efforts, he was also extremely helpful in other areas of the company. In addition to his successful project management, Dan's knowledge concerning computers was invaluable. His positive attitude towards all work was encouraging to all in the office.

I highly recommend Dan for employment. He was an asset at MGT Landscaping and will be at any other company that has him.

Sincerely,